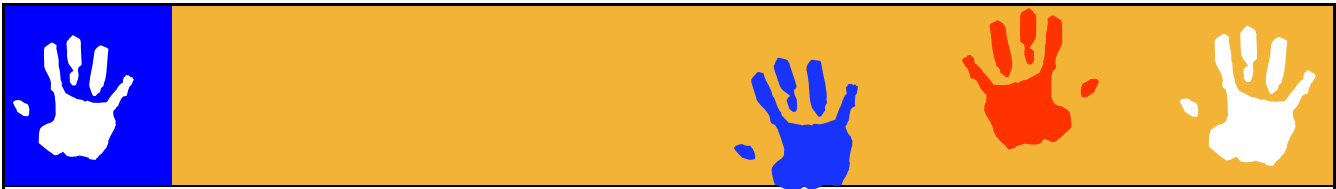


HealthyKIDS Checklist



HealthyKIDS

√	Is the application signed?
√	Is the employee ID listed on the application?
√	Is there a child in the home under the age of 19?
√	Do the children live with the state employee applying for HealthyKIDS? Employees are not eligible for HealthyKIDS if their children do not live in their home over 50% of the year, even if they are court ordered to carry insurance.
√	Is gross income for the state employee and their spouse reported on the application? This includes gross income for the boyfriend/girlfriend (if they are in the home and are a parent to any of the children in the household).
√	Is all income reported? Some examples would include child support, VA benefits, income from Social Security, unemployment, etc.
√	Is the employee aware that not all dependents eligible for coverage under the state employee's health insurance plan will be eligible for the HealthyKIDS program? Examples would include a 19 year old college student, an elderly parent, and the child of an adult child (19 or over) in the home.